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### Live-aboard Permit Application

Vessel owners may stay overnight on their vessels in Mana Marina on a casual basis, but any person seeking to live aboard a vessel in Mana Marina for a continuous and regular period, must complete this **Live-aboard Permit Application**.

#### APPLICANT

<b>Name</b>
<b>Address</b>
<b>Phone</b>
<b>Mobile</b>
<b>Email</b>
<b>Vessel Name</b>

#### BERTH OWNER

<b>Berth No</b>
<b>Licensee (Berth Owner) Name</b>
<input type="checkbox"/> <i>I have seen this application for a Live-aboard Permit and agree to the berth being rented for this purpose.</i>
<b>Licensee Signature</b>

#### Other people living onboard

Name \_\_\_\_\_ Age (if under 18 years) \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

Total Number of Persons  LAB Rate \$

Intended Live-aboard Term from \_\_\_\_\_ to \_\_\_\_\_

<b>Special Conditions/Exemptions See Condition 15 (include any Pets or Medical Condition/Emergency Response procedure)</b>
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<b>Emergency Contact (Name &amp; Phone)</b>	<b>Vehicle Number Plate (1)</b>	<b>Vehicle Number Plate (2)</b>
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- I have read and understand the Marina Emergency Response procedures available at the Marina Office.
- I have a safety plan if I fall into the Marina water.

I ..... *apply for Live-aboard status in Mana Marina and agree to be bound by Mana Marina Live-aboard Terms and Conditions attached.*

**Applicant Signature** ..... **Date** .....

<b>Referee for Mana Marina to contact</b>
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<b>Mana Marina Office only</b>	<input type="checkbox"/> Form completed	<input type="checkbox"/> Insurance cited	<input type="checkbox"/> EWOFF cited	<input type="checkbox"/> Reference checked
Approved by _____	Position _____			
Signed _____	Date _____			

## Mana Marina Live-aboard Terms and Conditions

1. Only applications made on this Mana Marina Live-aboard Application form will be considered. All Live-aboard Permits must be pre-approved by Mana Marina.
2. The number of Live-aboard Permits at any time is limited and preference will be given to a Licensee's (Berth Owner's) application over a Berth renter's (tenant's) application.
3. A Live-aboard wait list is maintained at the Marina office in order of application date and can be inspected at the Marina Office. To be on the Live-aboard wait list you must have completed and signed the Live-aboard Permit Application form.
4. No unauthorized living aboard – Living on board is by Permit only. The right to live aboard any vessel in the Marina may be withdrawn at any time by Mana Marina.
5. Only a vessel owner (and his/her immediate family) legally occupying any berth in Mana Marina will be permitted to live aboard.
6. Live-aboard Permits are personal and are not transferable on change of berth and/or change of vessel ownership.
7. New applicants are required to provide a referee with contact details with permission for Mana Marina to complete a reference check.
8. Each Permit will expire on every 31<sup>st</sup> July and must be re-applied for annually. Renewal is not guaranteed and will only be considered upon receipt of the current Live-aboard Permit Application form.
9. A Live-aboard Permit holder cannot suspend his/her live-aboard status. Temporary absences will not avoid the Live-aboard fees. 30 days written notice to Mana Marina from the Permit holder is required to cancel the Live-aboard Permit. A Live-aboard Permit holder who wishes to return after cancelling his/her live-aboard status, must reapply for a Permit and this application will be placed at the bottom of the wait list.
10. Live-aboard charges set by Mana Marina are payable monthly in advance. If the Live-aboard fees are not paid by the due date, the Live-aboard approval may be withdrawn, and the Live-aboard Permit cancelled. Mana Marina Standard Terms of Trade apply to late, or non-payment of charges.
11. All vessels in the Marina must have current insurance for a minimum third-party cover of \$5 million. Proof of a current policy of insurance must be provided to the office.
12. Any Live-aboard vessel in Mana Marina must have a current Electrical Warrant of Fitness (EWOFF) complying with AS/NZS 3004.2. A copy of the vessel's current EWOFF certificate must be given to the Marina Office. Shore power supply leads must be tested and tagged annually as per AS/NZS3760.
13. Boats fitted with a toilet must have a functioning black water holding tank to be used by persons living on board. In all other cases, shore-side toilets must be used. Portable toilets are unacceptable as a sewage treatment system.
14. Carpark use. Each Live-aboard Permit entitles the holder to park a maximum of two vehicles in the Marina carpark overnight. The vehicles must always be warranted and registered and maintained in a good condition. No vehicles are to be used as storage. The vehicle number plates must be recorded by the Marina Office.
15. No animals allowed except by written agreement attached to this permit (see special conditions/exemptions).
16. The Applicant shall indemnify the Marina against any loss, expense, legal liability, claims, and costs incurred by the Marina arising as a result of the Applicant's acts or omissions, or the acts or omissions of others to which the Applicant has contributed, or the acts and omissions of any persons invited into the Marina by the Applicant.
17. **All holders of Live-aboard Permits must observe the Marina Rules and Conditions of Use.**