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LIVE-ABOARD PERMIT APPLICATION

Vessel owners may stay overnight on their vessels in Mana Marina on a casual basis, but any person seeking to live aboard a vessel in Mana Marina for a continuous and regular period, must complete this **Live-Aboard Permit Application**.

Applicant Name	Berth No.
Address	Licensee (Berth Owner)
Phone	Licensee Approval <i>I have seen this application for a Live-aboard Permit and agree to the berth being rented for this purpose.</i>
Mobile	Licensee Signature
Email	
Vessel Name	

Other people living on board

Name: _____ Age (if under 18 years) _____

Name: _____ Age (if under 18 years) _____

Name: _____ Age (if under 18 years) _____

Special Conditions/Exemptions

Attach Copy of EWOFF	Attach Copy of Insurance	No. Persons	LAB Rate
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Intended living-aboard term from _____ to _____

I _____ hereby apply for Live-aboard status in Mana Marina and agree to be bound by the terms and conditions as set out in the Mana Marina Live-aboard Terms, Conditions and Rules.

Signed by the Applicant. _____ Date _____

Mana Marina Office only	<input type="checkbox"/> Form completed	<input type="checkbox"/> Insurance cited	<input type="checkbox"/> EWOFF cited
Approved by: _____	Position: _____		
Signed: _____	Date: _____		

Mana Marina Live-aboard Terms, Conditions and Rules

1. Only applications made on this Mana Marina Live-aboard application form will be considered. All live-aboard permits must be pre-approved by MMP.
2. The number of live-aboard permits at any time is limited and preference will be given to a Licensee's (Berth Owner's) application over a Berth renter's (tenant's) application.
3. A live-aboard wait list is maintained at the Marina office in order of application date and can be inspected at the Marina Office. To be on the Live-aboard wait list you must have completed and signed the Live-aboard Permit Application form.
4. No unauthorized living aboard – Living on board is by permit only. The right to live-aboard any vessel in the Marina may be withdrawn at any time by MMP.
5. Only a Vessel owner (and his/her immediate family) legally occupying any berth in Mana Marina will be permitted to live aboard.
6. Live-aboard permits are personal and are not transferable on change of berth and/or change of vessel ownership.
7. Each permit will expire the 31st July and must be re-applied for annually. Renewal is not guaranteed, and will only be considered upon receipt of the current Live-Aboard Permit Application form.
8. A Live-aboard permit holder cannot suspend his/her Live-aboard status. Temporary absences will not avoid the Live-aboard fees. 30 days written notice to MMP from the Permit holder is required to cancel the Live-aboard permit. A Live-aboard permit holder who cancels his/her Live-aboard status, must reapply for a Live-aboard permit. This Permit application will be placed at the bottom of the wait list.
9. Live-aboard charges set by MMP are payable monthly in advance. In the event that the Live-aboard fees are not paid by the due date, the Live-aboard approval may be withdrawn and the Live-aboard permit cancelled.
10. All vessels in the marina must have current insurance for a minimum Third Party cover of \$5 million. Proof of a current policy of insurance must be provided to the office.
11. Any Live- aboard vessel in Mana Marina must have a current Electrical Warrant of Fitness (EWOFF) complying with AS/NZS 3004.2. A copy of your vessel's current EWOFF certificate must be given to the Marina office. Shore power supply leads must be tested and tagged annually as per AS/NZS3760.

Live-Aboard Rules

- No discharges of sewerage within the Marina.
- No hanging of washing on vessels.
- No animals allowed except by written agreement attached to this permit (see special conditions/exemptions).
- No unreasonable noise or disturbance to other marina users.
- Children under the age of 6 must be supervised at all times.
- No items stored on pier fingers at any time.
- All Live-aboard vessels must provide proof of current third party insurance.
- All live-aboard vessels must have a current Electrical Warrant of Fitness (EWOFF).
- All vessels must be maintained with adequate anodes and antifoul applications.
- Vessels to be moored as in Mana Marina mooring policy: <http://www.manamarina.co.nz/mooring-line-policy.php>
- Onshore toilet facilities must be used at all times.
- No vehicles are to be used as storage.
- A maximum of two vehicles per live-aboard vessel are permitted in the marina car park.
- All vehicles to be warranted and registered at all times.
- All vehicles are to be maintained in a good condition.